

Name _____ Title _____

PROCEDURE WRITING ASSESSMENT

What are we looking for in a procedure?	1	2	3
Clear information on how to make something or do something with enough detail for the reader to follow			
Materials clearly listed in dot points with accurate quantities			
Numbered steps give detailed direction in order			
Words to show time order - eg. then, next, for 20 minutes			
Action verbs - eg. mix, turn, fill, stick			
Writing that makes sense			
Use of punctuation			
Correct spelling and legible writing / clear formatting			

Date _____ Score ____/24